Overview of AIM-VA
Effective: (add date here)

**AIM-VA** provides accessible instructional materials to eligible Virginia K-12 students who have an Individualized Education Program (IEP) and are unable to access traditional print. Accessible instructional materials, or AIM, refers to print-based educational materials that are converted into specialized formats required by the IDEA. (e.g., braille, large print, audio and digital text).

# Who is Eligible for AIM-VA?

A student is eligible to receive AIM-VA services if they meet both of the following criteria:

1. The student has an Individualized Education Program (IEP) that indicates the student may benefit from using alternative print materials for reading; and
2. The student has a [print disability](https://aimva.org/get-started/eligibility#print-disability) due to one of the following: Low-Vision/Blindness, Physical Disabilities, Other Disabilities (i.e., perceptual, developmental, cognitive, or learning disability).

|  |  |  |
| --- | --- | --- |
| **Low Vision/Blindness** | **Physical Disabilities**  | **“Other Disabilities”** *May include autism, down syndrome, dyslexia, ADHD, etc.* |
| A student who is blind or has low vision and who is unable to read standard print is eligible for AIM-VA if a competent authority confirms that the student has a significant problem accessing the standard text. | A student with a physical disability who is unable to access standard print is eligible for AIM-VA if a competent authority confirms that the disability significantly interferes with reading. | A student with a disability is eligible for AIM-VA if a competent authority confirms that the disability significantly interferes with reading. |

**AIM-VA and Sample County Public Schools (SCPS)**

# How will the IEP be Written?

# The student’s Individualized Education Program (IEP) must  indicate the student will benefit from using accessible instructional materials. Effective date a year the Effective Date on page 1, the student’s IEP must indicate the need for AIM materials by noting “XXX” in the XXX. This is to be repeated every annual IEP meeting.

# *Until that time, the need for AIM materials can be noted in any one of the following ways:*

* *Present level of performance (PLOP) indicates the student has low/vision or blindness, a physical impairment, specific learning disability in the area of reading, a cognitive impairment or an other health impairment which prevents a student from accessing printed materials.*
* *Accommodations which indicate the presence of a reading disability such as read aloud accommodations or other instructional accommodations.*
* *Test scores which indicate reading skills are below average*
* *Reading goals*
* *AT Consideration page – reading is effected / AT tools*

*NOTE: Remove above text in italics once the IEP effective date has past.*

# What about Testing Accommodations?

Accommodations are aligned to student disability and based on individual needs. While accommodations for instruction and assessments are integrally intertwined, there may be eligible AIM-VA students who qualify for instructional accommodations in the classroom and not in testing environments. [Guidelines for Special Test Accommodations (2019)](http://www.doe.virginia.gov/testing/participation/guidelines-for-special-test-accommodations.docx)

**PRINT DISABILITY**

# Who is a Competent Authority?

A ‘**competent authority**’ confirms a student’s print disability within one of the three categories; Low Vision/Blindness, Physical Disabilities, or Other Disabilities.

# How will Print Disability be Determined?

The Competent Authority in Sample Public Schools (SCPS) will be the Sample Competent Authority. The Competent Authority will complete the eligibility form for eligible students.

(See Print Disability Confirmation Form.)

**AIM-VA ORDERING PORTAL**

# AIM-VA Digital Rights Managers

A Digital Rights Manager (DRM) is responsible for the usage of AIM-VA’s copyrighted accessible instructional materials at for students with print disabilities.

XXX**, AIM-VA Division Administrator**

[Terms and Conditions for DRMs](https://aimva.org/get-started/digital-rights-manager)

XXX**, Special Education Director**

 **Print Disability Confirmation Form**

This form confirms that:

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STI \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

has a Print Disability due to the following:

 Blind/Vision Impairment

 Physical Disability

 Other Disability \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Competent Authority Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Competent Authority (Print Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

Form to be completed by Competent Authority and filed in the student’s cumulative record.